**Digital Communications II - Unit 4**



Word Bank

Columns

Footers

Headers

Index

Master pages

Portable Document Format

Printers marks

Spreads

Table of Contents

Template

# Across

1. an extension for Adobe Acrobat Reader files

3. one of two or more vertical sections of typed lines lying side by side on a page and separated by a rule or a blank space

6. a publication that can be used as a "model" for the creation of new documents

8. identifying text that appears at the top of pages in a publication

10. pages that contain reoccurring items such as page numbers as well as other design elements

# Down

2. repetitive text that appears at the bottom of the pages in a publication

4. facing pages

5. an alphabetical listing of key words, phrases, or topics that includes the page numbers of which those items are found within a publication

7. marks created by a professional printer to identify where the page will be trimmed

9. a listing of the major entries in a publication

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